

# Hampton Volunteer Fire Company Monthly Meeting Minutes

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A Regular Meeting of the Hampton Volunteer Fire Company Inc. of the Town of Hampton, County of Washington, and the State of New York was held at the Fire Station, at 2520 County Route 18, Hampton, New York on the 3<sup>rd</sup> day of April 2018.

## **MEMBERS PRESENT:**

Shawn Ballard-----	Firefighter - <b>Absent</b>
Tylor Black-----	Firefighter - <b>Absent</b>
Shane Doran-----	Firefighter - <b>Absent</b>
Raymond Garrick-----	Firefighter
Cameron Hilder-----	Firefighter
Jeff Jones-----	Firefighter
Chad Mead-----	Safety Officer
Joseph Mead-----	Treasurer
Justin Perry-----	President
Tegan Petty-----	Junior Firefighter
Arthur Pratt III-----	Trustee
Matthew Pratt-----	Secretary
Lenny Reed-----	Trustee
Joel Roberts-----	1 <sup>st</sup> Lieutenant
Lenny Savage-----	Firefighter
Matthew Sears-----	Vice President
Michael Stark-----	Fire Chief
Jayson Ward-----	Firefighter
Eric White-----	Firefighter - <b>Absent</b>
Joe Williams-----	Firefighter - <b>Absent</b>

Also Present: No one present

The Meeting was called to order by President Justin Perry at 7:34 PM

The meeting began with the Pledge of Allegiance.

## **ADDITIONS OR DELETIONS TO THE AGENDA**

Firehouse Secretary Matthew Pratt asked to remove from Old Business Item (A) *Quotes for Electrician* and replace that with MES and remove from Executive Session Item (A) Resignation.

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## **APPROVAL OF THE MINUTES**

Matthew Sears made a motion to accept the minutes from **March 2018** as written, seconded by Michael Stark.

**Yes (11)** Raymond Garrick, Jeff Jones, Chad Mead, Joseph Mead, Tegan Petty, Matthew Pratt, Joel Roberts, Charles Rountree, Matthew Sears, Michael Stark, and Jayson Ward.

**No (0)**

**Absent (5)** Shawn Ballard, Tylor Black, Shane Doran, Eric White and Joe Williams

## **TREASURER'S REPORT**

Treasurer's Report submitted for **March 2018**

<u>ACCOUNT</u>	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
General Fund	\$11,159.17	\$10,125.00	\$14,677.04	\$6,607.13
Fundraising	\$1,017.66	\$0.00	\$0.00	\$1,017.66
Truck	\$33,365.97	\$0.00	\$10,000.00	\$23,365.97
Equipment	\$5,506.81	\$0.00	\$0.00	\$5,506.81
Building	\$7,824.35	\$0.00	\$0.00	\$7,824.35
Total	\$58,873.96	\$10,125.00	\$24,677.04	\$44,321.92

Utica National Insurance – Auto Insurance continued our auto collision, Charles called them to cancel it because we have it with our new insurance company and they and we will be receiving a refund of \$593.36

\$10,000.00 was transferred from the Truck Fund to General Fund through the Executive Committee.

## **MONEY TRANSFER**

The Treasurer has requested to transfer \$8,000 from the Truck Fund to the General Fund because other bills got paid from the ten thousand that was transferred at last month's meeting.

Matthew Pratt made a motion to transfer out of the Truck Fund to the General Fund, seconded by Michael Stark.

**Yes (11)** Raymond Garrick, Jeff Jones, Chad Mead, Joseph Mead, Tegan Petty, Matthew Pratt, Joel Roberts, Charles Rountree, Matthew Sears, Michael Stark, and Jayson Ward.

**No (0)**

**Absent (5)** Shawn Ballard, Tylor Black, Shane Doran, Eric White and Joe Williams

Michael Stark made a motion to accept the Treasurer's Report, seconded by Matthew Sears.

**Yes (11)** Raymond Garrick, Jeff Jones, Chad Mead, Joseph Mead, Tegan Petty, Matthew Pratt, Joel Roberts, Charles Rountree, Matthew Sears, Michael Stark, and Jayson Ward.

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## **CHIEF'S REPORT**

Chief's Report submitted for **March 2018**

We had three (3) calls for the month

1<sup>st</sup> call was for an EMS Assist on South Road

2<sup>nd</sup> call was for Mutual aid to Middle Granville for a tanker shuttle for a structure fire

3<sup>rd</sup> call was for an EMS Assist on Robert's Lane

Training for the month

There was no training for the month

Maintenance and Inventory were done on all of the Trucks – Flash light out of the Tanker needs “D” batteries. Still need to compile an Inventory list for ER 331 and exhaust work has been done on the Utility Car.

All SCBA's were fully inspected

Building Maintenance was done

The guys need to have their CPR Cards before they go back to their Firefighter 1 course, they will also need to take their NIMS

## **COMMITTEE REPORTS**

Committee Reports submitted for **March 2018**

*Fundraising Committee* – given by Committee Chairman Charles Rountree

Met last week

Going to concentrate on the Chicken BBQ and we're planning on giving tickets to every firefighter to sell. We will be doing more advertising. An idea came up about selling Hot dogs for the younger kids who don't want to have a chicken dinner. We are also moving forward with other plans going to be looking at purchasing furniture for the downstairs kitchen, fix the plumbing and will be working on the donation letter.

*Building Committee* – given by Committee Chairman Charles Rountree

Gave a report about the Electrical Project.

A brief discussion took place about doing the electrical work for station 2

## **MES**

Gloves are on backorder along with some other items and the other items will be here within a week, but they would like to ship everything out altogether.

## **PROFESSIONAL EMAIL**

Matthew Pratt asked to table this till next month's meeting.

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## **FOREIGN FIRE INSURANCE**

Charles is working on it. It needs to be accounted for what the money was spent for.  
Also, Charles got a grant from DEC.

## **FIREFIGHTER 1 CLASS**

Matthew Sears had to order four (4) collared T-shirts for the guys this is something that they need to wear to class. Going to cost around \$80. We also had to order two (2) book because two of them never got returned, and we have to order books for anyone who is going to Firefighter 1 the State is no longer going to be paying for books. The books that were ordered cost \$156.00 The guys are finishing up their NIMS 700 and 100. They all got fit tested for SCBA air masks.

## **RECRUIT-NY**

This is something that the State of New York has been sponsoring for the last couple of years trying to get people to volunteer, but nobody shows, this was something that was brought up at the Chief's and Officers meeting.

## **ISO RATING**

This has been something that we've been working on for the last few years, but there's no way that we can bring the ISO rating past a nine (9)

## **DEED ON STATION 2**

Justin Perry has been working on the deed with an attorney and it should be done in a few weeks. The property that were on needs to be surveyed and it's estimated that it will cost around one thousand dollars. We're going to need to apply for a subdivision through the Planning Board.

## **CONTRACT COMMITTEE**

It was brought to the attention to the membership that we should have a Contract Committee to overlook at all contracts and negotiations. A lengthy discussion took place on the matter resulting with it will be the Executive Committee who will be handling all contracts and negotiations. Wording will need to be addressed in the Executive portion of the Bylaws.

## **PROPOSAL TO AMEND BYLAWS**

A proposal was brought forth to the membership by Charles Rountree and was read to the membership. A discussion took place resulting the withdrawal of the proposal.

## **CONTRACTS**

The question was brought forth to the membership if they would like to deal with written contracts or verbal agreements? A discussion took place were the membership was heard and came to a consensus to only deal with written contracts. There will be no more verbal agreements. Matthew Sears will talk with Gary Mead.

Members voted to start dealing with written contracts.

**Yes (11)** Raymond Garrick, Jeff Jones, Chad Mead, Joseph Mead, Tegan Petty, Matthew Pratt, Joel Roberts, Charles Rountree, Matthew Sears, Michael Stark, and Jayson Ward.

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**No (0)**

**Absent (5)** Shawn Ballard, Tylor Black, Shane Doran, Eric White and Joe Williams

## **INSURANCE CLAIM**

We're going to be putting in an insurance claim on some equipment that got damaged. Thermal imaging camera – broken screen and a couple of radio mics. Also talked about how a firefighter go hurt at a fire scene.

## **ACTIVE TRAINING**

Joseph Mead is going to be stepping up to do training etc.

## **FINANCIAL POLICY PROPOSAL**

Matthew Pratt said that he will be e-mailing everyone a copy of the Financial Policy to the members.

## **DUES**

Need to pay our dues to the Washington County Chiefs and Officers for the amount of \$140

## **PUBLIC COMMENT**

Joel Roberts hasn't seen both Charles Rountree and Tegan Petty at any fire scenes and asked them both if they wanted to be firefighters or members of the fire company.

A discussion took place about gear being taken.

Everyone should have a name tag over their cubby.

Michael Stark doesn't have full turnout gear.

Need to define full PPE for both interior firefighters and truck/pump operators.

## **AJOURNMENT**

Michael Stark made a motion to adjourn the meeting, seconded by Jeff Jones.

All in favor – Aye

Meeting adjourned at 8:58 PM

Respectfully submitted by  
Firehouse Secretary  
Matthew J. Pratt