

Hampton Volunteer Fire Company Monthly Meeting Minutes

A Regular Meeting of the Hampton Volunteer Fire Company Inc. of the Town of Hampton, County of Washington, and the State of New York was held at the Fire Station, at 2520 County Route 18, Hampton, New York on the 6th day of February 2018.

MEMBERS PRESENT:

Shawn Ballard-----	Firefighter – Absent
Tylor Black-----	Firefighter – Absent
Shane Doran-----	Firefighter – Absent
Raymond Garrick-----	Firefighter – 8:01 PM
Cameron Hilder-----	Firefighter
Jeff Jones-----	Firefighter
Chad Mead-----	Safety Officer
Joseph Mead-----	Assist Chief
Justin Perry-----	President – 8:01 PM
Tegan Petty-----	Junior Firefighter
Matthew Pratt-----	Secretary
Lenny Reed-----	Trustee – Absent
Joel Roberts-----	1 st Lieutenant
Charles Rountree-----	Treasurer
Matthew Sears-----	Fire Chief
Michael Stark-----	Vice President
Jayson Ward-----	2 nd Lieutenant
Joe Williams-----	Firefighter

The Meeting was called to order by Vice President Michael Stark at 7:42 PM. The meeting began with the Pledge of Allegiance followed by the Secretary's Report.

SECRETARY'S REPORT

Secretary's Report from **January 2018** were read

Matthew Sears raised a question about instead of having the minutes read out loud if the minutes could get emailed out to the membership and then we don't have to sit and add more time to the meeting.

Matthew Sears made a motion to accept the Secretary's Report as read, Joel Roberts 2nd it.
Motion Passed

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TREASURER'S REPORT

Treasurer's Report submitted for **January 2018**

<u>ACCOUNT</u>	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
General Fund	\$11,274.72	\$21,865.00	\$20,060.53	\$13,079.19
Truck	\$43,365.97	\$0.00	\$0.00	\$43,365.97
Equipment	\$5,506.61	\$0.00	\$0.00	\$5,506.61
Fundraising	\$2,080.63	\$0.00	\$804.50	\$1,276.13
<u>Building</u>	<u>\$7,824.35</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,824.35</u>
Total	\$70,052.28	\$21,865.00	\$20,865.03	\$71,052.25

3 bills need to be paid out of the General Fund; the total payout for those bills is \$539.77

No bills were paid out of the Fundraising Account for this month.

There are ten (10) outstanding checks totaling \$2,592.54 which will be taken out of the General Fund Account in February.

We received \$65.00 in donations and they were added to the General Fund, those should have when into the Fundraising account, but I didn't have any instructions on doing that.

(See Attached Warrants)

Charles contacted the State and Federal Government about what paper needs to be filled out for our taxes etc.

Mary Hollister is working our taxes etc.

Charles read an Article "Audit Faults Fire Company" and gave copies to the membership for them to read it.

Matthew Pratt made a motion to accept the Treasurer's Report as given, Cameron Hilder 2nd it.
Motion Passed

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CHIEF'S REPORT

Chief's Report submitted for **January 2018**

We had three (3) calls for the month

1st call was for a smell of propane inside the structure

2nd call was for mutual aid to Poultney for a Barn Fire

3rd call was a service call for water in the basement

Training for the month

Jan 9th – First Aid Training at Poultney Station

Jan 30th – CPR Training at our station

For all calls that happen in District 2 there's going to be only 5 people that will be responding to that part of the district and those people are Matthew Sears, Or Joseph Mead who will respond to the scene. Justin Perry, Joel Roberts and Timothy Garrick will respond to the station. All other members respond to the main fire station to get further assignments.

For the time being don't use the Attack Truck.

Adirondack 2-way Radio will be coming to put in a new jack.

We are now going to be responding to all of Fair Haven's First Alarm calls

Middletown Springs will be utilizing us a little bit more in a certain portion of their town when it comes to certain calls.

Maintenance and inventory were done on all of the trucks for the month Joel changed some PASS Alarm batteries and changed some bottles around.

SCBA's were all fully inspected

Building Maintenance had been done for the month

COMMITTEE REPORTS

Committee Reports submitted for **January 2018**

Fundraising Committee – Given by Chairman Charles Rountree

The Committee has not yet meet and would like to schedule a meeting to be held at the end of the February. We have several community members who are interested in helping out the committee. But has some ideas that were brought to our attention that we could do.

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- Gun Raffle
- Vermont Country Store will donate money for projects

Date of the meeting will be announced.

Building Committee – Given by Chairman Charles Rountree

We have been very active

Have two (2) major projects that we will be doing

Going to be rewiring the Post Office and the Meeting Room and Basement, the fire bays will be done at a later time. The reason why we need to rewire the building is because of right now, we don't meet New York State Code and that's something we need to fix!

The committee is also looking into basement and furniture, the vent for the kitchen along with the cyber lock and surveillance cameras, equipment storage locker and garage door openers.

OLD BUSINESS

The lettering for ER-331 is done, Donny Miller will be sending Charles a receipt for that.

Propane Emergency Training took place on February 3rd

We were rewarded the contract for Fire District #2. We will become the lead agency starting February 1, 2018.

Everyone is up to date on their CPR.

3 bay chargers for the ER came in Andy came and installed it for us. We found out why we have to keep fixing the cups.

NEW BUSINESS

Matthew Pratt asked members to please put reports in their correct file and in their correct folders along with putting dates on the reports.

Matthew Pratt handed out a written resolution Establishing the Procedure for Responding to FOIL Request because he is now the FOIL Officer for the company. brought up to the membership that (See Attached)

Matthew Pratt read a statement to the membership about OML (See Attached)

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Matthew Sears made a motion that we purchase four (4) pair of leather boots and we should reimburse Justin Perry for his pair of boots that he purchased himself, Joseph Mead 2nd it.
Motion Passed

The boots are warranted for five (5) years they can also grip the ice.

Question was asked about who was getting boots? Joel, Matthew S, Joe, and going to be reimbursing Justin for his pair of boots.

Charles Rountree and Matthew Pratt went to BestBuy and got a TV for the company like people were asking. The only thing is that we don't have any cable. Matthew Sears will be looking into it.

In order to get Spectrum tv you will now need to have a receiver box here in order to get cable. Matthew Pratt made a motion to table the item so that we could get some quotes, Matthew Sears 2nd it. Matthew Sears will be looking for information.

Matthew Pratt handed out a sheet for Proposed Additional Language and Language Change Amendments to The By-laws to all of the membership. (See Attached)

Matthew Pratt made a motion to suspend the rule from Article 9 section 1 for Proposed Amendments because the proposal that he was bringing forth to the membership were only minor changes to the By-laws and not major changes. There was no 2nd for the motion, the motion died on the floor.

Matthew Pratt handed out a written resolution for the membership to review and to later adopt a Sexual Harassment Policy (See Attached)

We meet with the insurance company (VFIS) and before that meeting ended had an executive meeting and made a quick decision to switch insurance companies because we were under insured from our previous insurance company for what we were paying for. The new insurance company that we switched over to only deals with Fire and EMS organizations.

There will be a Firefighter 1 Course that will start in March and Matthew Sears will find out more information about the course.

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There was a leak in the pumphouse and it is now fixed, not sure if the thermostat is working properly, Justin will be going after the meeting to see if it is. Justin did put a latch on the inside door.

The hydrant on 22A has been frozen for the last two times that he tried to turn it on.

Joel Roberts proposed that we consider a powder coating quote for all of our non-high-heat exposed metal hand tools when we are financially set to do so. No action was taken on this proposal.

Joel made a proposal suggesting that we consider all non-interior firefighters wear issued reflective vest over jackets at all times unless only a reflective vest is required by the situation at hand. Pros – Uniformity, promotes high visibility of all firefighters, less time messing with gear in the middle of the night, distinguishes immediate level of training/knowledge expectations of firefighters on scene, instant recognition of Hampton members Vs anyone else. May help with gear accountability. the members should have their reflective road vest already on their coats so it's something that we don't have to fumble around to put on during an accident. This is something that is up to the officers and they will have to discuss this at one of their meetings, but all officers were pretty much in agreement with this proposal and voted to accept this proposal.

Charles will be checking into the Foreign Fire Tax pertaining to district 2.

We need to write up a report because of a possible liability issue. A discussion took place about what had happened at the scene the day of the motor vehicle accident that was on County Route 20.

Matthew Sears has received two complaints about driving

Timothy Garrick will be looking into door locks for the outside door. This is so that we don't have to have keys. Timothy Garrick will look for information.

We received a membership application from Ryan Mattison he used to be a member here years ago etc. Matthew Pratt asked that we go into Executive Session because we were going to be talking about possibly voting for or voting against a membership application, request was denied The membership took a vote – Yes (0) No (7) Abstained (5)

Ryan's application was declined, Matthew Pratt will send him a letter letting him know that his application was declined.

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Jeff Jones mentioned that there isn't a wheel chalk on the ETA over at Station 2

Hurse Edraulic Tool this is a set of jaws that is wireless that sales man explained and showed the membership what this tool can do. Charles Rountree made a motion to purchase the Hurse Tool, Matthew Sears 2nd it. Motion Passed. Yes (8) No (0) Abstained (4)

Charles Rountree made a motion to transfer \$10,000.00 from the Truck Fund to the General Fund to pay for the Hurse Tool, Timothy Garrick 2nd it.
Motion Passed – Yes (10) No (0) Abstained (2)

Matthew Pratt made a motion to adjourn the meeting, Joel Roberts 2nd it.
Motion Passed – All in favor

Meeting adjourned at 9:27 PM

Respectfully submitted by
Firehouse Secretary
Matthew J. Pratt